

	<p>3/8/2022 2:01 PM</p>
<p>Candidate: Elisabeth Pittaluga</p>	<p>Recruiter: Sherry Zabriskie 561-391-8365 sherryz@toplawjobs.com</p>

Florida Registered Paralegal with experience in insurance defense litigation and insurance coverage, claims and litigation, including third-party general liability (premises, auto), professional liability and first party property insurance.

EXPERIENCE

Insurance Coverage Paralegal, HINSHAW & CULBERTSON LLP 2020 – 2022

- Drafted discovery demands and responses, notices and document subpoenas and prepared binders for mediations, depositions and hearings.
- Analyzed medical records and prepared medical chronological summaries and medical specials charts.
- Drafted fact and expert witness lists and privilege logs. Handed document productions.
- Performed background/criminal and public records investigations.
- Prepared claim file summaries based on insurer claim notes in insurance bad faith cases.
- Performed document review using Relativity and OpenText Accelerate.

Insurance Defense Paralegal, COLE, SCOTT & KISSANE, PA 2019-2020

- Drafted discovery motions, motions on the pleadings and dispositive motions.
- Obtained and reviewed medical records and prepared medical chronological summaries and medical specials charts.
- Drafted notices and subpoenas for records and performed investigations including public records searches and lien searches.

Paralegal, UNIVERSAL PROPERTY & CASUALTY INSURANCE COMPANY 2017-2018

- Drafted pleadings and motions, monitored litigation calendar and reviewed claims for coverage and cause of loss issues.

OTHER EXPERIENCE

Claims Legal Specialist, PEOPLES TRUST INSURANCE COMPANY 2018-2019

- Prepared coverage determination letters on behalf of the Claims Departments
- Responded to CRN Complaints, DFS Service Requests, and BBB Complaints and Comments.

Claims Advocate, WILLIS TOWERS WATSON 2004-2016

- Assisted clients with claims in commercial, managerial and professional liability (D&O/E&O/EPL/Crime) in multiple industry groups

EDUCATION

- J.D., New York Law School, New York, NY
- B.S., Georgetown University, Washington, DC

LICENSES

- Florida Registered Paralegal
- Florida 620 All-Lines Adjuster License

Corporate Headquarters:
2200 NW Corporate Blvd. Suite 100 Boca Raton, FL 33431 561-391-3331 Fax 561-750-3026
TopLawJobs.com